



*Accelerated Interdisciplinary-Intermediate Academy*  
*"Challenging Minds and Building Character"*

P.O. Box 20589 – Houston, Texas 77225  
AIAC2001@aol.com

**Letter of Intent/Notice of Appointment**

Date: 2024-2025

Superintendent

**AIA Policies and Procedures**

In accordance with the AIA policies and procedures (State Approved Charter Contract), the following "Letter of Intent" to extend an employment offer, will serve as an official "Notice of Appointment", indicating what the specific employee assignment will be. All employment offers are contingent upon actual student enrollment/fund balance on the specific start date specified in this notice of appointment.

**Details of This Assignment**

**Position Title:** Superintendent

**Assignment:** District Oversight

**Type of Appointment**

**Full-Time**

**Part-Time**

**Details, explain:**

Supervise All Programs and Staff District wide, Elementary Principal, Human Resource, Staff Development, Finance, Discipline, AEIS, etc.

**Effective Date:** August 1, 2024

**Expiration Date:** July 31, 2025

**# Calendar Days:** 230

**Salary Offered Is Contingent Upon Actual Student Enrollment / Fund Balances**

12 monthly Payments of **\$15,976.20** (unless Prorated) from Sept 27, 2024 – August 27, 2025

**First Pay Date Is:** September 27, 2024



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**Details of This Assignment**

**Position Title:** Superintendent

**Assignment:** District Oversight

**Type of Appointment**

- Extra Duty**
- Part-Time**

**Details, explain: Max 20 Hours Worked Weekly After Regular Duty “Full Time” Hours ... Extra Duty Pay is NOT Included In Base Salary**

**Effective Date:** August 1, 2024

**Expiration Date:** July 31, 2025

**# Calendar Days:** 230

**Salary Offered Is Contingent Upon Actual Student Enrollment/ Fund Balances**

Maximum Possible Extra duty per month **\$7,986.90** to be Paid in 12 monthly Payments Unless Prorated

Pay dates Sept 27, 2024 thru August 27, 2025

**First Pay Date Is: September 27, 2024**